

## **A Citizenship Handbook - A Guide for New & Potential U.S. Citizens**

Mr. Kersey

### **Objective:**

This project will help you to learn and better understand the key concepts and points of our unit on the U.S. Constitution and Citizenship including:

- Federalism
- The Three Branches of Government and the division of power
- The freedoms and rights guaranteed by the Bill of Rights
- The important responsibilities of citizenship

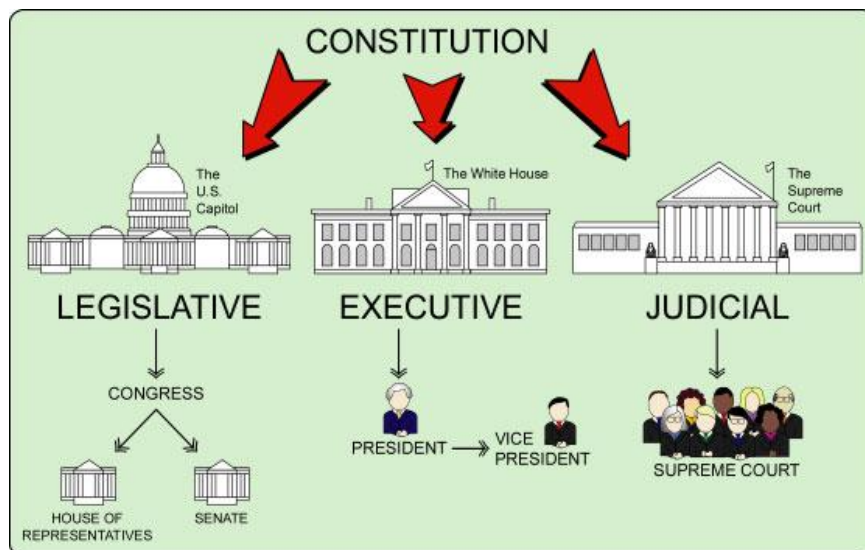
### **Assignment:**

For this project you will create a handbook for new or potential U.S. Citizens. Your handbook should be clear, colorful, and creative. It should be divided into four sections that explain:

- federalism and the three branches of government and how they work together,
- the Bill of Rights and the freedoms and rights promised to every U.S. citizen,
- responsibilities that go along with being a U.S. citizen,
- and a resource section that might include books, web sites, or agencies that will be of help to your new citizen readers.

Your handbook should be clear and descriptive, and it should be easy for someone who is still learning English to understand. Remember that for many immigrants, English is a second language. Charts or diagrams should be used when necessary to help your reader. You may wish to include a short glossary of important terms for your reader. Be creative and have fun.

Your handbook may be any size up to 8½" x 11". It should be five to ten pages long. You should use pictures, drawings, charts, diagrams, and other visual aids to help make your handbook easier to understand and visually appealing. Be sure to include a source for any graphics or images not of your own creation. For example if you used this image in your brochure, it would look something like this:



<http://bensguide.gpo.gov/images/icons/branches.jpg>

Your work will be evaluated according to the rubric on the following pages. Please review it before turning your handbook in. This project is worth 50 points for your third quarter grade under the Government Standard.

CATEGORY	A	B	C	D/F
Content - Accuracy	All facts in the brochure are accurate.	99-90% of the facts in the brochure are accurate.	89-80% of the facts in the brochure are accurate.	Fewer than 80% of the facts in the brochure are accurate.
Knowledge Gained	You can accurately answer all questions related to facts in the brochure and to technical processes used to create the brochure.	You can accurately answer most questions related to facts in the brochure and to technical processes used to create the brochure.	You can accurately answer some questions related to facts in the brochure and to technical processes used to create the brochure.	You appear to have little knowledge about the facts or technical processes used in the brochure.
Writing - Organization	Each section in the brochure has a clear beginning, middle, and end.	Almost all sections of the brochure have a clear beginning, middle and end.	Most sections of the brochure have a clear beginning, middle and end.	Less than half of the sections of the brochure have a clear beginning, middle and end.
Writing - Grammar	There are no grammatical mistakes in the brochure.	There are no grammatical mistakes in the brochure after feedback from an adult.	There are 1-2 grammatical mistakes in the brochure even after feedback from an adult.	There are several grammatical mistakes in the brochure even after feedback from an adult.
Writing - Vocabulary	The authors correctly use several new words and define words unfamiliar to the reader.	The authors correctly use a few new words and define words unfamiliar to the reader.	The authors try to use some new vocabulary, but may use 1-2 words incorrectly.	The authors do not incorporate new vocabulary.

Writing - Mechanics	Capitalization and punctuation are correct throughout the brochure.	Capitalization and punctuation are correct throughout the brochure after feedback from an adult.	There are 1-2 capitalization and/or punctuation errors in the brochure even after feedback from an adult.	There are several capitalization or punctuation errors in the brochure even after feedback from an adult.
Spelling & Proofreading	No spelling errors remain after one person other than the typist reads and corrects the brochure.	No more than 1 spelling error remains after one person other than the typist reads and corrects the brochure.	No more than 3 spelling errors remain after one person other than the typist reads and corrects the brochure.	Several spelling errors in the brochure.
Attractiveness & Organization	The brochure has exceptionally attractive formatting and well-organized information.	The brochure has attractive formatting and well-organized information.	The brochure has well-organized information.	The brochure's formatting and organization of material are confusing to the reader.
Graphics/Pictures	Graphics go well with the text and there is a good mix of text and graphics.	Graphics go well with the text, but there are so many that they distract from the text.	Graphics go well with the text, but there are too few and the brochure seems "text-heavy".	Graphics do not go with the accompanying text or appear to be randomly chosen.